Cradle to Career Steering Committee Minutes
September 14, 2018
11:00 a.m. – 12:30 p.m.
490 Mendocino Avenue, Suite 101, Wisteria Room

Members Present:
Dan Blake, Vice-Chair - Sonoma County Office of Education
Dan Condron - Community Member
Angie Dillon-Shore - First 5 Sonoma County
Kathy Goodacre, Chair - Career Technical Education Foundation

Members Absent:
Dana Pedersen - Guerneville School District
Lisa Wittke Schaffner - John Jordan Foundation

1. Welcome
Kathy Goodacre called the meeting to order at 11:05 a.m.
Action Item: Approve August 10 meeting minutes
Angie Dillon-Shore moved to approve the August 10, 2018 meeting minutes and it was seconded.
Aye: Dan Blake, Dan Condron, Angie Dillon-Shore, Kathy Goodacre
Absent: Dana Pedersen, Lisa Wittke Schaffner

2. Planning & Updates
Dan Blake gave an update on the Health Action Leadership Team retreat. The Health Action Leadership Team’s focus is to better connect the components that make up Health Action and create a new visual that displays the interconnected nature of Health Action. Specific actions will be brought to the next December Health Action Council meeting. For example, increase frequency of Council meetings to every other month as opposed to quarterly.
meetings. A draft of the Health Action organization chart was shared with the group. Dan Blake gave an overview of the new Cradle to Career website.

Angie Dillon-Shore gave an update on the Goal 1 Wellness Fund. The Goal 1 work group has decided to fund employer-supported child-care, create a toolkit, and also create some kind of incentive for employers to move forward.

Alea Tantarelli, Health Services, gave an update on Keeping Kids In School on behalf of Dana Pedersen. This Goal Area 2 work group is working to promote attendance. They are moving forward with a pledge and are working with different school districts to increase attendance by 1%. As one of their starting points, they will be developing a toolkit.

Kathy Goodacre gave an update on the August 2018 Cradle to Career (C2C) Operations Team meeting where a new meeting format was instituted giving the members an opportunity to bring forth something the group could help educate, connect and amplify. The new format was well-received and members were re-inspired.

It was recommended for the newly formed C2C Communications Committee to create a standardized template to help communicate C2C updates and resources. Alea Tantarelli agreed to assist with scheduling a C2C Communications Committee meeting.

3. **Membership**

The C2C Membership Committee is comprised of Dan Condron, Katrina Thurman and Lisa Carreño. They are currently working on a statement of guidelines, the membership selection criteria, and a process for exit interviews. The draft membership selection criteria was shared with the group and they suggested to add a county-wide column. Dan Condron will be providing a membership update at the next C2C Operations Team meeting.

4. **Summit/Event**
Kathy Goodacre explained how C2C wants to host a community convening around providing equitable learning opportunities and include a diverse set of stakeholders. A lunch is being scheduled for late October/early November to start the event planning.

5. **Aligning with Health Action Chapters**

The group discussed ways on how to better coordinate C2C’s work with the Health Action Chapters. It was suggested to have Beth Dadko, Health Services, give an overview of the chapters at the next C2C Operations Team meeting and then encourage members to join their local chapters. It was also suggested to ask Health Action Council members to join their local chapters.

6. **Conclusion**

Kathy Goodacre explained how the next C2C Operations meeting would be held at 490 Mendocino Avenue and end early, giving members the opportunity to tour the Santa Rosa Integrated Wellness Center on their own. **An email reminder will be sent out to the C2C Operations Team members ahead of time.**

Alea Tantarelli will follow-up with Beth Dadko regarding a chapter update at the September 27th C2C Operations Team meeting.

Public Comment:

- An asset-mapping document was emailed to Kathy Goodacre for the group. Community Action Partnership and Avanze Pasitos are also resources for C2C.

The meeting was adjourned at 12:24 p.m.