Members Present:
Dan Blake, Vice-Chair - Sonoma County Office of Education
Dan Condron - Community Member
Angie Dillon-Shore - First 5 Sonoma County
Kathy Goodacre*, Chair - Career Technical Education Foundation
Jason Weiss*^ - Boys and Girls Club of Central Sonoma County

Members Absent:
Lisa Wittke Schaffner - John Jordan Foundation

*member attended via conference call
^member arrived late

1. Welcome
Kathy Goodacre called the meeting to order at 11:12 a.m.

Action Item: Approve June 12 meeting minutes
Dan Blake moved to approve the June 12 Cradle to Career (C2C) Steering Committee minutes and it was seconded.

Aye: Dan Blake, Dan Condron, Angie Dillon-Shore, Kathy Goodacre
Absent: Jason Weiss, Lisa Wittke Schaffner

The committee members will approve the July minutes at the next meeting.

2. Planning & Updates
Goal 1, First 5 Proposal: Angie Dillon-Shore proposed her vision for First 5 absorbing Goal 1 and the group proceed with a discussion. The group recommended for Angie to draft a 1-page formal proposal addressing issue of duplication of activities, how the work is happening under
the direction of First 5, and detailing how the C2C Operations Team would continue to be engaged and involved with Goal 1.

Non-member Participation in Goal Work: The C2C Steering Committee members revisited their last conversation about non-member participation in Goal Area Work Groups and proceeded with a discussion. It’s different for each goal area. It makes sense for different goals to interact differently with nonmembers.

Health Action & C2C Website Revamp: The new Health Action website is up and running. The C2C website needs a lot of revising. Dan Blake and Alea are working on aligning both websites and focusing the C2C website around the 3 Goal Areas and clear messaging. Dan will present a draft layout design at the next C2C Operations Team meeting. Alea will follow-up with the C2C Chairs on the messaging language for the C2C website.

Formalize C2C Guest Speaker Process: The handout *Criteria-Prioritizing Guest Speakers* was provided to the group. The screening tool would be built into the vetting decision. The group proceeded to discuss the screening tool and provided feedback. It’s important to ask guest speaker in advance about what their “ask” might be, establish how C2C can support guest speaker’s work, and identify how C2C can help connect, educate and amplify. The screening tool will be shared at the next C2C Operations Team meeting.

C2C Role in Directing Investment: Goal 1 was asked by the California Accountable Communities for Health Initiative to participate in a pilot project to look at a wellness fund. The goal of the project would be to have a wellness fund that could support the work of Health Action. The group provided positive feedback. Alea will move forward with scheduling a meeting.

Additional Goal Area Updates: Jason Weiss will be stepping down as Goal Area 2 Chair. In the interim, Dana Pederson and Dan Blake will support that role.
3. **Membership**

C2C currently has 17 active members and one inactive member. There are two open seats. The Membership Committee is currently working with Sonoma State University to fill one of the seats. Lisa Carreño will continue with a seat. The Membership Committee will be scheduling another meeting soon to discuss guidelines for membership. The group discussed the need for a consistent onboarding process and conducting exit interviews. It was recommended to include chapter representatives on the C2C Operations Team.

*Jason Weiss joined the meeting.*

4. **A-G Graduation Requirement**

The surveys indicated that the C2C Operations Team felt they had a role in educating the community. Dan Blake presented the Sonoma County Office of Education document around A-G at the last C2C Operations Team meeting. The group felt it was a helpful document. The C2C Steering Committee members proceeded to discuss how to move forward with C2C’s role of educating the community. It was recommended to reference A-G in the broader context of equitable approaches to achieving college and career readiness, look at a series of speakers to help group understand and educate, as well as a Portrait of a Graduate.

5. **Reformatting Operations Team Meetings**

The group agreed the new format adds value to the C2C Operations Team meeting and decided to continue with the format.

It was recommended to cancel the December C2C Operations Team meeting and reschedule the November meeting due to the holidays. Alea Tantarelli will email out a doodle poll to reschedule the November meeting.

The group provided the following input for the next C2C Operations Team meeting:
• Kathy Goodacre will remind members to come prepared with how group can support their efforts and goal areas
• Dan Blake will bring an update and request feedback on the new C2C website
• Portrait of a Graduate update
• Follow-up on A-G conversation
• Request input on how to better connect Health Action groups

It was recommended to discuss hosting an event during the September C2C Steering Committee meeting.

6. Conclusion

There was no public comment. The meeting was adjourned at 12:31 p.m.